SHUTTLE RESERVATION HFA 2016 SYMPOSIUM

HFA has partnered with Personal Sedan Service to assist with attendees' transportation needs. Guests are required to make payment at the time of booking. The transportation company will be unable to accept payment at the airport.

Reservations must be made and paid for by March 28, 2016 (Monday).

To schedule your ride to and from the airport, please use the link below. Note: Selfpay guests will need to book round-trip. Making return reservations will not be possible at the hotel.

https://book.mylimobiz.com/v4/personalsedan

FROM THE AIRPORT

Shuttle service will be provided from the airport to multiple hotel locations on 3rd (Sunday) will be available from 4:00 (Thursday) from 8:00a.m.-11:30p.m. Self- to book round trip. pay guests will need to book round trip.

TO THE AIRPORT

Shuttles going to the airport on April March 30th (Wednesday) and March 31st a.m.–10:00p.m. Self-pay guests will need

HOW TO SCHEDULE A RESERVATION | SEE NEXT PAGE FOR DIRECTIONS

AFTER YOUR FLIGHT LANDS

Guests taking the shuttle should get their luggage and then go to the airport meet and greet location to check in with the greeter for the next available shuttle. Below are the meet and greet locations:

Terminal 1:

Upon arrival, follow the signs to Baggage Claim. Please meet the driver in baggage claim in front of Starbucks between carousels 8 & 10. Look for someone holding the HFA sign.

Terminal 3:

Upon Arrival, follow signs to Baggage Claim. Please meet the driver in baggage claim in front of Starbucks by door 53. Look for someone holding the HFA sign.

> For any questions or issues booking your reservation, please call Personal Sedan Service at (702) 248-7706

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HOW TO SCHEDULE A RESERVATION

- 1. Choose **From Airport** as the Service Type. This will populate the appropriate drop down options for the next step.
- 2. Choose your **pick-up date and time**. *Note: Try to schedule your reservation at least 30 minutes after your flight lands.*
- 3. In the Pick-Up Location field, type **LAS and select LAS-McCarren International Airport** from the drop-down list.
- 4. For the Drop-Off Location, type in the **name of your hotel** (example: Suncoast Hotel) and choose the correct address from the drop-down menu.
- 5. Choose the number of passengers and then click **Show Rates**.
- 6. On the next page, choose the **HFA Shuttle**, which is the first option listed.
- Once you click **Book Now**, the site will take you to the payment page. On that same page you can book your return reservation. Just click the **blue "Yes" button** underneath the Trip Summary.

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