



## ADVOCACY TIPS: WRITING YOUR LEGISLATOR

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Make your main point in the subject line, for example:

- Support Your State's Bleeding Disorders Program - Support/Oppose bill #\_\_\_\_\_

I am from (city and state) and I would you to support Bill #1111. Identify yourself as a constituent by including your full street address and zip code, even in an email.

- Be brief and to the point. Use examples of how this bill/issue impacts you and/or your family.
- Try to keep your letter to one page and address only one issue per letter.
- Be polite – even if you are writing to disagree with something your Legislator did or did not do or say (staffers may be quick to ignore something that seems too hostile or extreme).
- Be sure to thank them for their support or opposition if it has helped your previous or current cause.

### **Letters to all members of the U.S. Senate may be addressed to:**

The Honorable Jane/John Doe  
U.S. Senate  
Washington, D.C. 20510

Dear Senator Doe:

### **Letters to all members of the U.S. House may be addressed to:**

The Honorable John/Jane Doe  
U.S. House of Representatives  
Washington, D.C. 20515

Dear Representative Doe:

This same format can be used for your state Legislature just substitute the federal address with your state Legislature address.